



STATE OF MICHIGAN
TERRI LYNN LAND, SECRETARY OF STATE
DEPARTMENT OF STATE
LANSING

September 7, 2004

BALLOT PRINTING REQUIREMENTS AND RECOMMENDATIONS

Please note the following with respect to the production of ballots for the November 2, 2004 general election:

- The ballot instructional language provided through the Michigan Department of State's Bureau of Elections must be used without alteration. If alterations in the instructions are desired for any reason, please contact Amy Shell of this office. Phone: (517) 373-2540.
- When printing the names of candidates on the ballot, the use of upper and lower case letters is recommended. This recommendation is offered to improve the readability of the ballots.
- When printing the names of the office titles on the ballot, we recommend that you justify any office titles that require multiple lines of type to the left. Again, this recommendation is offered to improve the readability of the ballots.